

**Webber Township**

2286 W. Springtime St.

Baldwin, MI 49304

**Regular Township Board Meeting**

November 9, 2023

(Revised 1/15/2024)

231-745-3471

**Call to Order:** 6:00PM

**Pledge of Allegiance**

**Attendance:** Dan Cousar-Here, Pat Williams-Here, Kathy Young-Here, Ernie Wogatzke-present, Kelly McCune-Here

**Agenda Approved:** Motion to approve agenda made by Pat with support by Kelly. All in favor. Motion passes.

**Minutes Approved:** Regular Meeting October 12, 2023

Special Meeting October 30, 2023 (Ordinance Amendments)

Finance Meeting November 8, 2023

Minutes of October 12 Special Meeting tabled.

Minutes of Oct. 12 Special Meeting and Nov. 8 Finance Meeting approved with Motion by Pat and support by Dan. All in favor. Motion Carries.

**Approval of Accounts Payable:** Pat gave Accounts Payable report.

**Gen Fund Account:** Motion to approve by Pat with support by Kelly. Roll Call: Kelly-Yes, Dan-Yes, Pat-Yes, Kathy-Yes, Ernie-Yes. Motion Carries

**Fire Fund Account:** Motion to approve by Kelly. Kathy support. Roll Call: Kelly-Yes, Dan-Yes, Pat-Yes, Kathy-Yes, Ernie-Yes. Motion Carries

**Water/Sewer Account:** Motion to approve by Pat with Support by Kelly. Roll Call: Kelly-Yes, Dan-Yes, Pat-Yes, Kathy-Yes, Ernie-Yes. Motion Carries

**Refuse Fund Account:** Motion to approve by Dan with support by Kathy. Roll Call: Kelly-Yes, Dan-Yes, Pat-Yes, Kathy-Yes, Ernie-Yes. Motion Carries

**Treasurer's Report:** Pat gave Treasurer's Report. Account is off \$7500. She pulled beginning balance back to Jan. 2023. Audit was fine last month. Off by \$197. She turned over to auditors for resolution. They have Pat and Kathy's Quick Books backup plus all bank statements. Pat will report auditors' findings next month. There was a discussion if this will be included in auditors' audit fees or extra.

**Public Comments:** Questions on Treasurer's Report imbalance.

Land Use Permit for dog enclosure denied due to new camping ordinance. Questions about the difference between building and structure. Turned in Employee complaint on Zoning Administrator.

Question asked on the audit mentioned in Treasurer's Report. Odd year is fiscal audit. The major audit is conducted in even years.

**Department Reports:**

**Fire:** Chief Al Daily gave report. Haunted house was a great success. 250-260 people attended. Plan to hold again next year and all donations were appreciated.

**Water/Sewer:** Ernie gave report. Cement slab 1/3 done. West side of slab poured. East will be done tomorrow, then approach will be done. Should be able to use by Dec. 16, 2023.

**Road Commission:** None.

**County Commissioner:** Reported on 2024 Budget. False info being reported on Social Media. If anyone has questions please refer them to the Commission. 4 of 5 Union Contracts have been approved. Last one should reach agreement shortly. New 911 Director has been hired. Putting gates at ORV trail as bollards aren't 72".

**Sheriff:** Budget discussion. Used grant money to purchase speed limit trailers. These can be used anywhere in Lake Co where a speeding issue is identified. Contact Sheriff's office. The ORV sign issue with Rd Commission is resolved.

**Cemetery:** Nikki reported we've had 5 burials in the past 2 weeks. She will be ordering signs and posts for the cemetery.

**Grants:** Dan reminded the board of update to rules and dates for filing. Pat applied for Tire grant.

**Zoning Administrator:** Ernie ZA Report.

**Planning:** Kelly provided report. They are looking at a few more changes to the Zoning Book. Discussion regarding why things keep getting added when completing the book was a priority. Everything in the existing book is still in effect. The Land Use Plan is nearly complete. Kelly asked for a joint meeting of Board and Planning Commission to discuss ordinance language. Meeting set for 1/4/2024 at 5:00 PM. Once done the Master Plan and Land Use language must match. The Township can put a copy of the completed Zoning Book on line for easy access for residents.

**Lake Co EDA:** Tony gave report. Annual Event coming up. Doing survey on why businesses are pulling out of Lake County and what can we do to get them back. Grant for dilapidated building clean up is available. We need to get list from County to determine if we have any.

**DDA:** None.

**Parks and Rec:** Several issues remain and are being worked on. We will hold final payment till everything done to our satisfaction.

**On Going Business:** Ernie opened the three sealed bids for Refuse Service. Received bids from A1, Smith, and Republic. Bids are quite involved. Need to set Special Meeting to review them. Motion to set meeting to review bids made by Kelly with support by Pat. All in favor. Motion carried. Meeting set for 11/16/23 at 6:00. There's a question about customer number. We based bid on 476. Current service provider claims they serve over 1100 customers.

Second water dumping complaint received. Dumping was stopped after 1<sup>st</sup> complaint. DEQ Rep interviewed board members. No further interaction with him.

Employee Handbook has been developed by Personnel Committee covers Policies for Personnel Management and Ethics. Copies to all employees to review and sign.

**New:** We've received 2 apps for payment for park work. Motion to approve payment Kelly with support by Pat. Roll Call: Kelly-Yes, Dan-Yes, Pat-Yes, Kathy-Yes, Ernie-Yes. Motion Carries

Cemetery conflict between the Ordinance and Fee Schedule. Motion to reschedule to 11/16/23 meeting by Pat with support by Kelly. Roll Call: Kelly-Yes, Dan-Yes, Pat-Yes, Kathy-Yes, Ernie-Yes. Motion Carries

Bi monthly Executive Meeting. Trustees won't charge for time. Used to have second review of bills to keep them paid on time. Will be open meeting and posted as any Special Meeting. To be held 4<sup>th</sup> Wed of each month at 12:00 Noon. Motion to implement Executive meeting on 4<sup>th</sup> Wed of month at 12:00 Noon made by Pat with Support by Kelly. Roll Call: Pat-Yes, Kelly-Yes, Dan-Yes, Kathy-No, Ernie-Yes. Yes=4, No-1. Motion Carries.

West MI Regional Shoreline Mitigation Plan. Membership provides ability to receive FEMA funds for clean up of Natural Disasters. Plan not completed yet. Consider joining when Plan completed.

Motion to Adjourn made by Pat with support by Kelly.

**Adjourned: 7:50PM**

Respectfully submitted,

Deborah L Hanes, clerk

For Kathy Young, recording Clerk