

# Webber Township Zoning Annual Report

Since starting in July, I have assisted with two site plans in which both businesses are still in the construction process. I have gone to court for one matter which is currently following along with the court order. This year so far, I have got one family building a dwelling in the township. I have two people looking to bring in more business to Webber Township. I have reviewed the left-over cases from the past Zoning Administrators. I currently have 3 open citations. I am working with nine (9) of the 28 open cases. I currently have to bring their property to compliance. I have two of the major blight properties in the township working on cleaning their properties. I have successfully completed the Citizens Planner program and I am currently taking my exam for the Zoning Administrator certificate now. I am also working on office guidelines for the zoning office because we don't have one for this office.

I need to work on would be organization, tracking & following along with the permits. As well as ensuring the completeness of them. I need to follow along with the enforcement process a little more stickily and making sure I have all my documents in a row. Do I think I need an assistant? Yes, maybe not fulltime maybe just a few days a week to help keep things organized and on track with permits and violations.

Respectfully Submitted

Christopher D. Jacobs

Zoning Administrator